**Clemency Foundation**

**Monitoring and Evaluation Plan Report**

**4th December, 2023**

Table of Contents

[1. Introduction 3](#_Toc152584856)

[1.1 Purpose of M&E Plan 3](#_Toc152584857)

[1.2 Organization/Project Overview 3](#_Toc152584858)

[1.3 Project Description 3](#_Toc152584859)

[2. Program Framework 4](#_Toc152584860)

[Table 1: Program Framework 4](#_Toc152584861)

[3. Indicators 5](#_Toc152584862)

[Table 2: Indicators 5](#_Toc152584863)

[4. Data 6](#_Toc152584864)

[4.1 Data Flow 6](#_Toc152584865)

[4.2 Data Use 6](#_Toc152584866)

[4.3 Data Quality 7](#_Toc152584867)

[5. Stakeholder Analysis 8](#_Toc152584868)

[6. Evaluation 8](#_Toc152584869)

[7. Reporting 8](#_Toc152584870)

[8. Appendices 9](#_Toc152584871)

# 1. Introduction

## 1.1 Purpose of M&E Plan

The M&E Plan serves as a framework to systematically assess and analyze the Clemency Foundation's initiative aimed at educating disadvantaged youth in Nairobi's slums. It aims to measure the effectiveness of interventions focused on informing youth about the adverse effects of early sexual engagement on education and well-being.

## 1.2 Organization/Project Overview

Background of Organization and Project

The Clemency Foundation, situated in Kileleshwa, Nairobi, operates within impoverished slums to support and educate young individuals. This initiative, spanning three months with a $1 million budget, targets four areas: Dandora, Kayole, Kibera, and Mathare. Data collection includes candidate numbers, school attendance, pursued subjects, and academic scores.

Vision Statement

The foundation envisions a future where every youth in Nairobi's slums has the knowledge, tools, and support necessary to make informed decisions about education and sexual health, regardless of their challenging circumstances.

## 1.3 Project Description

The project combines educational sessions on the risks of premature sexual activity with the provision of necessities like food and sanitary pads. Targeting individuals aged 13–19, the initiative aims to improve educational and health outcomes for these marginalized youth.

# 2. Program Framework

## Table 1: Program Framework

| Objective | Strategies | Expected Outcomes |
| --- | --- | --- |
| Educate youth on risks of early sex | Conduct educational sessions | Increased awareness and informed decision-making |
| Provide essential resources | Distribute food and sanitary pads | Improved access to resources for better health |
| Monitor and evaluate impact | Implement data collection and analysis systems | Data-driven decisions for ongoing program success |

# 3. Indicators

## Table 2: Indicators

| Indicator | Measurement Method | Purpose |
| --- | --- | --- |
| School attendance rates | Attendance records | Measure engagement in educational activities |
| Subject scores | Academic assessments | Assess academic improvement and performance |
| Knowledge retention | Pre and post-assessment | Evaluate the efficacy of educational sessions |

# 4. Data

## 4.1 Data Flow

Table 3: Data Flow

| Data Collection Point | Data Collected | Purpose |
| --- | --- | --- |
| Educational sessions | Attendance, subject interest | Assess engagement and interest levels |
| Distribution events | Number of items distributed | Track the allocation of resources |
| Academic assessments | Subject scores | Measure academic performance over time |

## 4.2 Data Use

Table 4: Data Use

| Data Type | Utilization | Purpose |
| --- | --- | --- |
| Attendance Records | Determine program reach and engagement | Ensure maximum participation in sessions |
| Subject Scores | Track academic progress and improvement | Evaluate the impact of interventions |
| Pre and post-assessments | Measure knowledge retention after educational sessions | Assess the efficacy of educational content |

*[Explain the utilization of collected data in decision-making and program enhancement]*

## 4.3 Data Quality

Table 5: Data Quality

| Data Quality Measure | Implementation Method | Purpose |
| --- | --- | --- |
| Regular data audits | Periodic reviews of data accuracy and completeness | Ensure data integrity and reliability |
| Standardized assessment tools | Consistent testing methods across areas | Maintain uniformity in data collection |
| Training for data collectors | Instruction and guidance for accurate data gathering | Enhance accuracy in data collection |

# 5. Stakeholder Analysis

Table 6: Stakeholders Analysis

| Stakeholder | Role | Contribution |
| --- | --- | --- |
| Youth | Participants | Engagement in educational sessions |
| Clemency Staff | Implementers | Delivery of educational content and resources |
| Community Leaders | Advocates | Endorsement and community support |
| Donors | Funders | Financial support for program implementation |

# 6. Evaluation

The evaluation process involves analyzing collected data, including academic scores, attendance records, and knowledge retention rates. Statistical analyses and qualitative assessments will be employed to evaluate the program's impact on educational engagement, health, and decision-making among the targeted youth population.

# 7. Reporting

Periodic reporting will be conducted to disseminate findings and progress updates. This will involve detailed reports outlining successes, challenges, and areas for improvement. Communication channels will include stakeholder meetings, progress reports, and public presentations to ensure transparency and accountability.

# 8. Appendices

Appendix I: Targets Worksheet

| Target | Measurement Method | Baseline | Target |
| --- | --- | --- | --- |
| Increase attendance by 20% | Attendance records | 75% | 95% |
| Improve subject scores by 15% | Academic assessments | Mean score 60 | Mean score 75 |
| Enhance knowledge retention | Pre and post-assessments | 50% retention | 80% retention |